



DESIGN AUTOMATION CONFERENCE

2007/2008 EXHIBITOR TIMELINE / CHECKLIST

(As of November 7, 2007; schedule subject to change)

- | | | |
|-------------|-----------------------------|---|
| September 4 | <input type="checkbox"/> | Booth deposit due - 30% |
| October 2 | <input type="checkbox"/> | Deadline to become an EDA Consortium member and receive a 10% discount on exhibit space |
| November 1 | <input type="checkbox"/> | Panel, tutorial and special sessions submission deadline |
| November 7 | <input type="checkbox"/> | Exhibitor meeting at ICCAD, San Jose, CA - Monterey/Carmel Room, 2:00pm - 3:00pm |
| November 19 | <input type="checkbox"/> | Regular papers submission deadline |
| December 14 | <input type="checkbox"/> | Hands-on Tutorial proposals due |
| January 9 | <input type="checkbox"/> | Convention Center & Hotel meeting space request form due |
| February 1 | <input type="checkbox"/> | Booth payment due - 35% |
| March 7 | A) <input type="checkbox"/> | Last date to submit "Exhibitor Hotel Room & Suite Request Form" |
| | B) <input type="checkbox"/> | WWINDA, Marie R. Pistilli, Women in EDA Achievement Award nominations due |
| March 12 | <input type="checkbox"/> | Exhibitor meeting at DATE '08, Munich, Germany |
| March 20 | <input type="checkbox"/> | Suite layout due to Susie Horn at: susie@dac.com |
| March 24 | <input type="checkbox"/> | Conference registration opens |
| April 2 | A) <input type="checkbox"/> | Final booth payment due - 35% |
| | B) <input type="checkbox"/> | 80-word description due for Final Program/Exhibit Guide (on-line submission) |
| | C) <input type="checkbox"/> | Artwork due for Final Program/Exhibit Guide (if purchased) |
| April 11 | <input type="checkbox"/> | Hotel deposits and rooming list due |
| April 25 | A) <input type="checkbox"/> | Final suite layout due (NO MORE CHANGES) |
| | B) <input type="checkbox"/> | Ability to decrease hotel room block by 10% without penalty |
| May 6 | <input type="checkbox"/> | GES will begin accepting Advance Shipments |
| May 9 | <input type="checkbox"/> | Last date to notify DAC regarding use of Exhibitor Appointed Contractor (EAC) |

(Continued)

- May 15 A) Hotel cut off date - Deadline to submit additions and changes
- B) Deadline to receive discounted services from GES

- May 19 Deadline for attendee advance registration discount rate

- May 28 Attendee bag insertions must be received at GES warehouse (if purchased)

- May 30 A) Advance shipment deadline
- B) Exhibitor badge list due (on-line submission)

- June 5 - June 8 Move-in according to assigned target date

- June 8 Exhibitor Pre-Conference meeting in the DAC Pavilion Booth #364 at 1:00pm

- June 8 - June 13 Conference dates

- June 9 - June 12 Exhibition dates

- June 11 Space Selection for the 46th DAC in Room 212AB (time based on priority order)

- June 12 Dismantling begins at 1:00pm